

# Town of Lunenburg



Capital Investment Plan Presentation

January 24, 2019

Heather R. Lemieux, Town Manager

# What qualifies as a Capital Project?

The Town's Policy on Capital Expenditures (Financial Policy Section 3.02) defines capital projects as items that cost \$10,000 or more and have a useful life of three years or longer.

# Capital Planning Process

- The Capital Planning Committee (CPC) creates a Capital Plan that consists of all capital requests made by each town department for the next five fiscal years.
- The CPC's first meeting to begin the FY20 Capital Planning process was on October 2<sup>nd</sup>, the Capital Planning documents were sent to departments on November 1<sup>st</sup> and the Capital Planning Committee met with departments throughout November to review all the capital project requests as a group.
- Based on the meetings with the Departments and the budget provided by the Town Manager, the CPC prioritized all the capital project requests for FY20 and provided the prioritized list to the Town Manager.
- Per the Town Charter, the Town Manager may modify and/or add to this list of capital projects as part of the proposed budget for the next fiscal year. This capital budget is presented at the Annual Town Meeting, amended as necessary to reflect the will of Town Meeting, and voted on. This plan reflects the same plan that the CPC provided the Town Manager.

# FY 2020 Capital Requests

- There were 17 capital requests totaling \$2,853,100 for FY 2020.

CIP#	Dept.	Project Name	Category	FY2020 Projected
GG19-01	Town Clerk	Voting Machines	Equipment	26,500.00
GG19-02	Planning	Master Plan	Planning	100,000.00
<b>TOTAL General Govt.</b>				<b>126,500.00</b>
FM16-01	DPW	PSB, Bldg Automation System	Facilities	16,000.00
FM16-15	DPW	Teen Center, Paint Exterior	Facilities	12,000.00
FM17-10B	DPW	Fuel Tanks at DPW	Facilities	220,000.00
FM19-01	DPW	Parks- Wallis Park Bball Court and Fence	Facilities	36,000.00
FM19-06A	DPW	Ritter Repairs- Vertex Year 0-1	Facilities	168,000.00
FM19-07A	DPW	TC Passios Repairs- Vertex Year 0-1	Facilities	786,000.00
FM19-09A	DPW	Brooks House- Vertex Year 0-1	Facilities	165,000.00
<b>TOTAL Facilities</b>				<b>1,403,000.00</b>

# FY2020 Capital Requests

				FY2020
CIP#	Dept.	Project Name	Category	Projected
PD17-01-A	Police	Police Vehicles, 1 marked	Vehicle	68,000.00
PD17-01-B	Police	Police Vehicle, 1 unmarked replacement	Vehicle	48,000.00
PD18-02	Police	Patrol Rifles and Shotguns	Equipment	16,000.00
		<b>Subtotal Police</b>		<b>132,000.00</b>
FD16-15	Fire	Engine 4 Replacement (1995)	Vehicles	685,000.00
FD17-02	Fire	Rescue 2, Replacement 19R2 (2008)	Vehicles	310,000.00
FD18-01	Fire	Vital Sign Airway Monitors	Equipment	15,000.00
		<b>Subtotal Fire</b>		<b>1,010,000.00</b>
LPS16-19-B	Schools	THMS, Asbestos Abatement/ Ceiling Replacement	Facilities	162,000.00
LPS19-01	Schools	PRI/THES Wifi Upgrade	Equipment	19,600.00
		<b>TOTAL Schools</b>		<b>181,600.00</b>
		<b>Total Capital Plan</b>		<b>2,853,100.00</b>

# FY2020 General Govt. Capital Requests

- 5 Voting Tablets to replace the 20 year old voting equipment for the Town Clerk. Current machines are no longer supported. Capital Request for \$26,500.
- Master Plan funding for the Planning Board to use to hire a consultant/facilitator to work on sections of the Master Plan and implementation of the recommendations. Capital Request for \$100,000.

# FY2020 Facilities Capital Requests

- Public Safety Building Automation System was submitted as a project in FY2016 and will create greater energy savings by automating temperatures and the ability to remotely control and monitor the system. Capital Request for \$16,000.
- Painting the exterior of the Teen Center was submitted as a project in FY2016. Capital Request for \$12,000.
- Removal and replacement of the fuel tanks at the DPW. The original capital request for this project was funded in FY2017 for \$110,000 for the work to be done in-house. New estimates using fully engineered plans and outsourcing the project requires additional funding. Capital Request for \$220,000.
- Wallis Park Basketball Court and Fence replacement. Resurfacing of the basketball court and replacement of all the fencing around the court. Capital Request for \$36,000.

# FY2020 Police Capital Requests

- 1 marked and 1 unmarked police cruiser that corresponds to regular replacement schedule of patrol vehicles. Replacement of Chief's vehicle and additional cruiser due to staffing increase. Anticipated replacement with hybrid cruisers. Capital Request for total of \$116,000.
- Replacement of Patrol Rifles and Shotguns due to life expectancy of 10 years. Capital Request for \$16,000.



# FY2020 Fire Dept. Capital Requests

- Replacement of 1995 Pumper (Engine 4):
  - Has served beyond its expected life span;
  - Third year that it has been requested for replacement
  - Has had approx. \$65,000 in repairs in last 4-5 years, most recently with pump replacement.
  - Replacement of unit would see increased reliability, better safety for personnel and citizens, and decreased maintenance costs.
  - Two unsuccessful attempts were made through federal grants to replace the Ladder Truck but due to the competitiveness of the grant and that the federal benchmark for eligibility for this grant is based on having an average age of the fleet 20 years, replacement of Engine 4 through this grant would have the same result.
  - Replacement will lower annual maintenance costs for next 5-10 years.
  - Capital Request for \$685,000.

# FY2020 Fire Dept. Replacement of Engine 4



Photo by David Bryce

[www.firenews.org](http://www.firenews.org)

# FY2020 Fire Dept. Capital Requests

- Replacement of 2008 Ambulance (Rescue 2):
  - Vehicle at the end of its life cycle;
  - Second year requested for replacement.
  - Current unit serves as back-up for other ambulance but is not strictly reserve unit.
  - Unit experiencing increased maintenance costs and out of service for repairs. Stress cracks noted in annual State Ambulance Inspection.
  - New unit would become primary and 2014 reserved for back-up unit. The 2008 would then be used as the Water Rescue unit, used less frequently.
  - No grant funding for ambulances.
  - Replacement would equate to decreased maintenance costs for next 4-5 years and increases reliability.
  - Capital Request for \$310,000.

# FY2020 Fire Dept. Replacement of Ambulance



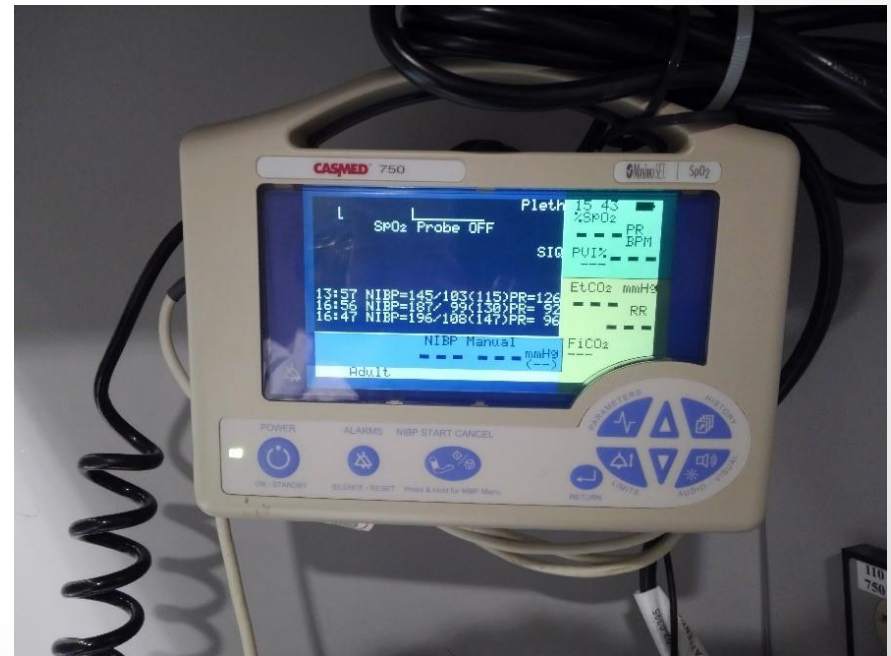
Photo by David Bryce

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# FY2020 Fire Dept. Capital Requests

- Replacement of 2 Vital Sign Monitors:
  - Current vital sign monitors in each Ambulance are 10+ years old and are obsolete/no longer able to be calibrated or repaired but currently work properly. This was flagged during recent ambulance inspection as this is mandated to maintain our level of licensure.
  - Must be replaced regardless of replacement cycle of ambulances.
  - No impact to operating costs.
  - Capital Request for \$15,000.



# FY2020 School Capital Requests

- Turkey Hill Asbestos Abatement. Continuation of the phased asbestos abatement at THES. This includes removing spray on fire proofing in Room 102, one stairwell, and the second floor hallway. Capital Request for \$162,000.
- Primary School and THES WiFi Upgrade. Last year to take advantage of a state grant that will provide 50% of costs for WiFi infrastructure. Capital Request for \$19,600 for Town's portion.

# Projects Not Funded for FY2020

- Ritter Repairs- Vertex PCA Year 0-1 Capital Request for \$168,000.
- TC Passios Repairs- Vertex PCA Year 0-1 Capital Request for \$786,000.
- Brooks House- Vertex PCA Year 0-1 Capital Request for \$165,000.
- Funding \$50,000 out of the \$100,000 Capital Request for Master Plan.

# FY2020 Capital Plan

Priority #	CIP#	Dept.	Project Name	Category	FY2020 Projected
1	FD18-01	Fire	Vital Sign Airway Monitors	Equipment	15,000.00
2	PD17-01-A	Police	Police Vehicle, 1 marked	Vehicle	68,000.00
3	PD17-01-B	Police	Police Vehicle, 1 unmarked replacement	Vehicle	48,000.00
4	FD16-15	Fire	Engine 4 Replacement (1995)	Vehicle	685,000.00
5	LPS19-01	Schools	PRI/THES Wifi Upgrade	Equipment	19,600.00
6	GG19-01	Town Clerk	Voting Machines	Equipment	26,500.00
7	LPS16-19-B	Schools	THMS, Asbestos Abatement/ Ceiling Replacement	Facilities	162,000.00
8	FM17-10B	DPW	Fuel Tanks at DPW	Facilities	220,000.00
9	PD18-02	Police	Patrol Rifles and Shotguns	Equipment	16,000.00
10	GG19-02	Planning	Master Plan	Planning	50,000.00
11	FD17-02	Fire	Rescue 2, Replacement 19R2 (2008)	Vehicle	310,000.00
12	FM16-15	DPW	Teen Center, Paint Exterior	Facilities	12,000.00
13	FM19-01	DPW	Parks- Wallis Park Bball Court and Fence	Facilities	36,000.00
14	FM16-01	DPW	PSB, Bldg Automation System	Facilities	16,000.00
			Total Capital Plan		1,684,100.00
		Funding:	Raise & appropriate		600,000.00
			Free cash		910,620.51
			Unexpended Capital		167,129.00
			Premium Reserved for Capital		6,350.49
			Total		1,684,100.00